

# Tahoe Keys Property Owners Association Board of Directors Special Board Meeting

August 26<sup>th</sup>, 2021 5:00pm Pavilion

## AGENDA

Agenda posted on August 20<sup>th</sup>, 2021

Members may also attend the meeting via online Zoom web conferencing. Instructions are available on the TKPOA website, [www.tkpoa.com](http://www.tkpoa.com).

### A. ANNOUNCEMENTS

5:00pm – 5:05pm

1. **Call to Order – Pledge of Allegiance**
2. **Roll Call** -  Sherry  Ward  M. Meyers  Peterson  Halleran  McCammon  Shepherd  Wooldridge - General Manager  Blumenthal - Operations Manager  Finkelstein – Administrative Clerk
3. **Declaration of Intent to Record Meeting**

This meeting will be digitally recorded to assist in capturing the minutes. Recordings are deleted after minutes are completed. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).

4. **Proof of Notice and Agenda Posting**
5. **Review of Webhosted Conference Call Instructions**

### B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE

5:05 pm - 5:25 pm

Item #	Item	Responsible Person(s)	Page #
21-938	Changes to the Agenda/ Approve Agenda	Peterson	-

### C. MEMBER COMMENTS

5:35 pm – 5:50 pm

Item #	Item	Responsible Person(s)	Page #
21-939	Member Comments	Peterson	7

In order to give you an opportunity to address the Board, and in compliance with Civil Code Section 4925 and 5000(b), we've set aside a period of time for members to provide their comments to the Board. We ask that you document your issue(s) by completing the TKPOA Member Comments Form to assist us in documenting your issue. If you have not already filled out a Member Comments Form, please do so now and hand it to the Administrative Clerk. The forms are located at the entrance where you came in. When you are recognized, please come up to the lectern. Begin by stating your name and address for the record and please limit your comments to three (3) minutes per member. If someone else has already stated the issue, but you have something else to add to it, please raise your hand to be recognized. Due to time constraints the Board may limit participation to once per member. Those members attending the Board meeting via online webinar conference call, may email their member comments directly to the Administrative Clerk at [L.Finkelstein@tahoekeyspoa.org](mailto:L.Finkelstein@tahoekeyspoa.org). Please wait to be recognized by the Board President and TKPOA Staff will unmute your microphone so you can make your comments. Thank you for your cooperation and adherence to this Member Comments Policy.

**D. NEW BUSINESS**  
**6:10 pm - 6:30 pm**

<u>Item #</u>	<u>Item</u>	<u>Responsible Person(s)</u>	<u>Page #</u>
21-940	Tahoe Keys Water Company (TKWC) – Long Range Facilities Plan Presentation	Wooldridge	8
21-941	TKWC Status Update on Short Term and Intermediate Projects	Wooldridge	-
21-942	Financial Planning for Short Term and Intermediate Projects	Wooldridge	20
21-943	Financial Planning for Long Term Facilities Plan	Wooldridge	-
21-944	Discussion and Potential Approval of South Tahoe Public Utility District (STPUD) Reimbursement Agreement for The Tahoe Keys Water Company (TKWC) Evaluations	Wooldridge	23

**E. STATUS OF PREVIOUS FOLLOW UP ITEMS**

**F. SUMMARY OF MEETING FOLLOW UP ITEMS**  
**6:40 pm – 6:45 pm**

<u>Item #</u>	<u>Item</u>	<u>Responsible Person(s)</u>	<u>Page #</u>
21-945	Prepare List of Follow Up Items from This Meeting	Finkelstein	-

**G. ANNOUNCEMENT OF UPCOMING MEETINGS**  
**6:45 pm – 6:50 pm**

<u>Item #</u>	<u>Item</u>	<u>Responsible Person(s)</u>	<u>Page #</u>
21-946	<p><b><u>AUGUST</u></b></p> <ul style="list-style-type: none"> <li>• August 3 Finance Committee Meeting 10AM</li> <li>• August 3 Tahoe Keys Waterways Restoration Fund (TKWRF-501 (c) 3) – El Dorado Community Foundation</li> <li>• August 4 CC&amp;R’s and Bylaws Communication – Ad Hoc Committee</li> <li>• August 6 Cove Advisor Meeting 1PM-3PM</li> <li>• August 10 Architectural Control Committee (ACC) Meeting 9AM</li> <li>• August 10 Finance Committee Meeting / 2022 Budget 10AM</li> <li>• August 12 Water Quality Committee Meeting 9AM</li> <li>• August 18 Board of Directors Executive Session 9AM</li> <li>• August 18 Board of Directors Open Session 5PM</li> <li>• August 24 Finance Committee Meeting 10AM</li> <li>• August 24 Architectural Control Committee (ACC) Meeting 9AM</li> <li>• August 26 Board of Directors – Special Open Meeting – TKWC</li> </ul>	Peterson	-

	<p>Long Term Facilities Plan 5PM</p> <ul style="list-style-type: none"><li>• August TBD TKPOA Vision – Ad Hoc Committee</li><li>• August TBD CCR’s and Bylaws Communication – Ad Hoc Committee</li></ul> <p><b><u>SEPTEMBER</u></b></p> <ul style="list-style-type: none"><li>• September 8 Joint Meeting – Board of Director &amp; Finance Committee – Special Open Meeting 5PM</li><li>• September 14 Architectural Control Committee (ACC) Meeting 9AM</li><li>• September 15 Board of Directors Executive Session 9AM</li><li>• September 15 Board of Directors Open Session 5PM</li><li>• September 15 58<sup>th</sup> Annual Meeting of the Members 5PM</li><li>• September 20 Board of Directors Executive Session – Organizational and Legal Orientation Meeting 9AM</li><li>• September 23 Town Hall Forum – TBD 6PM</li><li>• September 27 Board of Directors – Special Open Meeting – Budget 2022 Workshop 5PM</li><li>• September 28 Finance Committee Meeting 10AM</li><li>• September 28 Architectural Control Committee (ACC) Meeting 9AM</li><li>• September TBD Water Quality Committee (WQC) Meeting</li><li>• September TBD CC&amp;R’s and Bylaws Communication – Ad Hoc Committee</li><li>• September TBD TKPOA Vision – Ad Hoc Committee</li><li>• September TBD Tahoe Keys Waterways Restoration Fund (TKWRF- 501 (c) 3) – El Dorado Community Foundation</li></ul> <p>*All meetings will be held at the Pavilion unless otherwise noted. **Schedule and meeting times subject to change</p>		
--	--	--	--

**H. ADJOURNMENT**