

Cove Advisors Committee Meeting Wednesday March 29th, 2023 3:00PM Tahoe Keys Property Owners Association Agenda

- 1. Call to Order
- 2. Committee Roll Call
- 3. Staff Present
- 4. Introduce Facilities Director
 - a. Review roles for General Manager, Operations Manager, Facilities Director, and Maintenance Coordinator
- 5. Review information from outside counsel on liability and process for insurance claims
- 6. Work Order Submission Process

Next meeting: Thursday May 18th, 2023 2:00PM