

A G E N D A
Tahoe Keys Property Owners Association
Finance Committee Meeting
Wednesday October 4th, 2023, 10:00 AM TKPOA Pavilion Office

Zoom Meeting Instructions Available with this Agenda and on the TKPOA Website at www.tkpoa.com

Call to order/members present:

□ Ken Silveira □ Bob Cliff □ Bryan Welsh □ Clark McDonald □ Dave Olivo □ Jim Siegfried □ Michelle Pandori
Also present: □ Heather Blumenthal □ Hallie Kirkingburg □ Lisa Suela □ Jodi McDermott □ Dan Carmona

Approve minutes of previous meeting held on

- September 6th, 2023 (Blumenthal) *

New Business

- Management Update (Kirkingburg)
 - Special Assessment CMT #3
 - Cove 3C Bulkhead Project
 - Cove Special Assessments (2, 2A, TMS, Isl3)
 - Truck Financing
- Update on Insurance (Kirkingburg/McDonald)
- Update on 2024 Budget (Silveira)
 - Annual Disclosure (Kirkingburg)
- Accounting Reports (Carmona/McDermott)
 - Status of Accounting System and Financial Reporting
 - Common Financial Reports **
 - Cove Financial Reports **
 - Aging of Homeowner Receivables **
- Status of Annual Audit (Carmona/McDermott)
- Status of Special Accounting and Billing Procedures (Kirkingburg)
 - Annual True-Up of Water Maintenance Billings to E. Channel (Marina, TKBHA, TKV)
- Update on Snow Removal Costs (Kirkingburg)
- Reports For Information Only
 - Treasurer's Report September 20, 2023 *
 - Common & Cove Budget Presentations to Board September 20, 2023 *
 - Finance Committee Projects *
 - Finance Committee Liaisons *

Closed Session

- Delinquent Accounts (Suela)
- Requests for Late Fee Abatements (Blumenthal)

Note: The committee chair reserves the right to consider changes to the agenda.

Next meetings

- Wednesday, November 1st, 2023 10:00AM

Note: Meetings are subject to change

Meeting Adjourned